



**AYALA ALABANG VILLAGE ASSOCIATION, INC.**  
 Narra Street, Neighborhood Center, Ayala Alabang Village, Muntinlupa City  
**RESIDENT VEHICLE STICKER/RFID APPLICATION FORM**  
**HOMEOWNER ( )      LOT OWNER ( )      LESSEE ( )**

**Important:** We will not be able to process your Sticker/RFID application if information is incomplete or inaccurate. Fields marked with asterisk (\*) are required for renewal but for new applicant all fields are required.

<b>A: APPLICANT'S INFORMATION:</b>				
1. Name*:	(Last)	(First)	(Middle)	
2. Property Address*:	(House No.)	(Street Name)	(Alley, if applicable)	
3. Number of cars that fit in the garage (Subject for inspection) *:			Inspection Date:	
Remarks after inspection:			Inspected By:	
Other parking space (excess car):				
4. Complete Mailing Address:				
5. Contact No.:		Email Address:		
6. Mobile Phone Nos. (Required for the ZING SMS services) *:				
7. Date of Birth:	(Month)	(Day)	(Year)	(Present Age) *:
8. Spouse Name (If Applicable):			Contact Number:	
9. In case of emergency (Name) *:			Contact Number*:	
<b>B: DEPENDENTS (Legal age only. Do not include 7 years old and below):</b>				
1. Full Name:	Relation:		Living in residence?	
			( ) Yes	( ) No
			( ) Yes	( ) No
			( ) Yes	( ) No
			( ) Yes	( ) No
			( ) Yes	( ) No
<b>C: IF LESSEE:</b>				
1. Name of Lessor*:			C-Code:	
2. Complete Mailing Address*:				
3. Name of Representative (if corporation or several owners) *:				
4. Contact Nos.*:		(b) E-mail Address*:		

**VEHICLE DETAILS (Please use another sheet for the excess car)**

Plate # / Conduction #	Type	Brand	Make	Color	Year	Old Sticker No.	Sticker/RFID No.	Parking Area

<b>Processed By:</b>  CERD Staff	<b>Noted By:</b>  CERD Head	<b>Approved By:</b>  Village Manager
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**UNDERTAKING**

As an applicant for the AAVA RESIDENT STICKER and RFID TAG, I understand that all information I have provided herein are true and correct to the best of my knowledge. I understand that this Application Form is a public document and that I shall be liable for any falsehood or misleading information provided by me and will result in a denial of issuance of a sticker & RFID tag. It is my understanding that the use of the sticker & tag is a mere privilege that may be revoked at any time and always subject to existing AAVA Rules & Regulations and Policies. I understand that AAVA has the right to cancel/revoke any sticker & RFID tag issued to a vehicle for any violation/s committed against the Association's policies, rules and regulations such as, but not limited to sticker regulations, traffic rules and the Single-Family Residential Use Restriction. I further undertake that it is my responsibility to immediately remove and surrender to AAVA the AAVA Sticker and RFID tag upon sale or disposal of my vehicle. I shall hold AAVA free from any liability for untoward incidents, injury and damages that may occur arising from/or on the occasion of the operation of the said motor vehicle and/or the use of this sticker/tag within the Ayala Alabang Village.

BY SUBMITTING THIS FORM AND PROVIDING US WITH ANY PERSONAL DATA, YOU GIVE YOUR EXPLICIT CONSENT THAT ALL PERSONAL DATA THAT YOU SUBMIT MAY BE PROCESSED BY US IN THE MANNER AND FOR THE PURPOSES ACCORDING TO AAVA PRIVACY POLICY AND IN COMPLIANCE WITH THE DATA PRIVACY ACT OF 2012.

MEMBER/RESIDENT Signature over PRINTED Name

DATE

TO : **ALL VEHICLE OWNERS/APPLICANTS**  
 SUBJECT : **WHERE TO PLACE AAVA VEHICLE STICKER**

All stickers issued by the Ayala Alabang Village Association (AAVA) Office shall be installed at the uppermost and off center of the front windshield BUT NOT TOUCHED BY THE WIPER, for easy inspection and processing by the AAV gate guards effective November 20, 2018.

Your understanding and cooperation will be appreciated.

Thank you.

**AAVA Management**

**APPLICATION REQUIREMENTS:**

1. Certificate of Registration & Official Receipt (Vehicle must be in the resident's and/or lessee's name) – Photocopy
2. Sales Invoice if newly acquired - Photocopy
3. If company-owned vehicle, a certification from the company authorizing the said applicant to use the vehicle
4. Updated Lease Contract (for Lessee)
5. Vehicle must be present on site for sticker installation.
6. RESIDENT STICKER is not transferrable.
7. Proof of relationship (Birth Certificate, Marriage Contract adaption documents, etc.) to ascertain relationship of the applicant with the homeowner/lessee.
8. Car rental agreement if rented.

**STICKER RATES:**

➤ 1 to 5 vehicles	-	P 200 each	13th	-	P 5,500 each
➤ 6th	-	P 2,000 each	14th	-	P 6,000 each
➤ 7th	-	P 2,500 each	15th	-	P 6,500 each
➤ 8th	-	P 3,000 each	16 <sup>th</sup> – 20th	-	P 7,500 each
➤ 9th	-	P 3,500 each	21 <sup>st</sup> -25th	-	P 8,500 each
➤ 10th	-	P 4,000 each	26 <sup>th</sup> & up	-	P10,000 each
➤ 11th	-	P 4,500 each	Resident Franchise	-	P 5,000 each
➤ 12th	-	P 5,000 each	Motorcycle/Golf Cart	-	P 200 each
➤ Temporary Sticker & Pass	-	2 months only if the car is under DEED OF SALE / SALES INVOICE.			

**APPLICANT'S CONSENT CLAUSE**

The personal data obtained from this form is entered and stored within Ayala Alabang Village Association's (AAVA or "we") authorized information system and will only be accessed by AAVA's duly authorized personnel. AAVA shall institute appropriate security measures to ensure protection of the data subjects' personal data.

In general, we will need your explicit and unambiguous consent to enable us to process your request/s and transaction/s. Specifically, we may process your personal data for the following purposes:

- (1) to collect, use, process, share, and retain your information;
- (2) to provide you vehicle stickers and grant access to AAVA's premises for performance of individual's duties and obligations;
- (3) to have a security management and monitoring in connection with AAVA's adherence to its policies;
- (4) to fulfill our legal and regulatory obligations to the local and national government units, including, but not limited to: provinces, cities, municipalities and barangays;
- (5) to retain adequate documentation of the information for three (3) years after end of each calendar year, in line with applicable laws and professional standards;

For more information on your rights as a data subject and how AAVA protects your information, you may visit AAVA's Privacy Policy at [www.aava.com.ph](http://www.aava.com.ph).

**SECURITY VIOLATIONS FINES/PENALTIES**

S1. Possession of Fake/Tampered AAVA Carpool Pass and Stickers	5,000.00
S2. Unauthorized use of AAVA Carpool Pass and Stickers	3,000.00
S3. Sale, Possession and /or Use illegal Drugs	5,000.00
S4. Vandalism or damaging / Destroying Village Property or Cost of Damage, whichever is higher	5,000.00
S5. Driving under the Influence of Liquor or Prohibited Drugs	5,000.00
S6. Use of Air guns/Shooting of Birds	3,000.00
S7. Loitering/Trespassing	3,000.00

**TRAFFIC AND PARKING VIOLATIONS FINES/PENALTIES**

T1. No Driver's License	500.00
T2. Speeding	500.00
T3. Illegal Parking	500.00
T4. Prohibited Parking (for more than 24 hours)	1,000.00
T5. Reckless Driving	1,000.00
T6. Obstruction	500.00
T7. No Safety Helmet (on Motorcycles)	500.00
T8. Arrogance	500.00
T9. Disregarding Traffic Signs-Motorcycle deliveries (non-negotiable)	200.00
Disregarding Traffic Signs – 4 wheels above	500.00
T10. Unregistered Motor Vehicle	500.00
T11. Smoke Belching	500.00
T12. Driving without Headlights	500.00
T13. Counter flow	500.00
T14. Drag Racing	1,000.00
T15. Use of Roads for Driving Lessons	500.00
T16. Skateboarding on Streets, Sidewalks & Basketball Courts	500.00
T17. Use of Motor Vehicle with Open Mufflers or Loud Horns	1,500.00
T18. Overnight parking of non-resident vehicles/violation of one-side parking	1,000.00
T19. Parking of Commercial Vehicles on Streets/Sidewalks/ Common Parking Areas/Open Vacant lots	1,000.00
T20. Idle/Unused Vehicles on Street/Sidewalks/Common Parking Areas/Open Vacant lots	1,000.00

(Note: \* Plus Towing Fees)